# SCBF Directors Meeting

# 14th December 2022 at 1800

# Virtual meeting via Zoom

**Present**

Chris Bunyan, Aileen Brown, John Parry, Alistair Christie-Henry and Colin Clark.

**In Attendance**

Eleanor Gear, Administration Officer

**1. Apologies**

John Dally, Alistair Laurenson, Jim Anderson, Robin Black, Angela Sutherland, James Garrick, David Cooper, Jamie Macbeath, Jim Milne, Karen Hannay and Neville Martin.

**2. New declarations of interests**

None.

**3. New Directors/Observers**

None.

**4. Minutes of 9th November 2022**

Proposed by John Parry, seconded by Alistair Christie-Henry. Agreed.

**Matters Arising and not covered by the agenda**

None.

**5. Audit and Governance group**

Aileen Brown has completed a pilot audit on a Tier 1 grant application and plans to request further applications for auditing. This process has been delayed due to annual leave but is now underway.

**6. Administration**

CB advised that officers have agreed with the revision of the Administration Officers pay following the revised SIC pay grades. The backpay process has now been completed.

**7. Financial Report**

**(a)** Report on 2022-23 income and expenditure - circulated

EG will amend the finance report for the January meeting to provide a clear picture of what is the combined available finances between the current account and savings account. Finance report noted.

**8. Legal and Accountancy Advice**

Nothing to Report.

**9. Viking Energy**

Nothing to Report.

**10. Business Plan Sub-Group**

The business Plan sub-Group reported on the consultation progress. The report was noted.

**11. AGS**

**(a)** Application Summary Report – circulated

EG advised that there has been limited applications across the SSE renewables funds which were focused on the cost-of-living theme. Report noted.

**12. Shetland Aerogenerators Community Benefit Fund**

Nothing to Report.

**13**. **Other commercial renewable energy scheme**

**(a) Confidential Report from Chair on offshore renewable issues – circulated**

The Other Schemes Sub-Group reported on various discussions that had been held with third parties concerning possible onshore and offshore developments. There report was noted.

**14. Any other business**

Date of next meeting – 11th January 2023 at 1800. This meeting will be held remotely via Zoom.

**Meeting closed at 1828 with nothing further to discuss.**