# SCBF Directors Meeting

# 8th March 2023 at 1800

# via Zoom

**Present**

Chris Bunyan, Alistair Laurenson, Jim Anderson, Aileen Brown, David Cooper, John Parry, Robin Black, John Dally, Neville Martin, Jamie Macbeath, Colin Clark, Alistair Christie-Henry, Angela Sutherland and Jim Milne.

**In Attendance**

Eleanor Gear, Administration Officer

**1. Apologies**

Karen Hannay and Kenny Pottinger

**2. New declarations of interests**

None.

**3. New Directors/Observers**

None.

**4. Minutes of 8th February 2023**

Proposed by John Parry, seconded by Colin Clark. Agreed.

**Matters Arising and not covered by the agenda**

None

**5. Audit and Governance group**

**(a)** Audit of applications – report circulate

Aileen Brown reviewed files held on the Administration Officers computer. Eleanor and Aileen are to discuss and arrange remote access which will allow Aileen to access files remotely.

Chris Bunyan raised that the comments on feedback within the report were quite interesting. 16 out of 74 applications had not provided feedback or invoices which is a requirement of their grant award. They cannot reapply until they return this information. Aileen added that the figure may look slightly skewed, as 8 out of the 16 is from one applicant. Eleanor to continue chasing up the organisation.

Report Noted

**6. Administration**

Nothing to Report.

**7. Financial Report**

**(a)** Report on 2022-23 income and expenditure - circulated

Report noted.

**8. Legal and Accountancy Advice**

Nothing to report.

**9. Viking Energy**

**(a)** Management of Main funds – verbal report

The Management of Main Funds subgroup reported on their recent meeting.

**10. Business Plan Sub-Group**

The business Plan sub-Group reported on the consultation progress. The report was noted.

**11. AGS**

**(a)** Application Summary Report – circulated

Report noted.

CB and Eleanor held a Zoom meeting in February with community councillors and clerks to give them an opportunity to raise any queries they may have regarding the AGS. A mixture of councillors and clerks attended.

**12. Shetland Aerogenerators Community Benefit Fund**

Nothing to Report.

**13**. **Other commercial renewable energy scheme**

Nothing to Report.

**14. Any other business**

SSE Networking event email circulated. If any director would like to take part, please let Eleanor know before the 17th March.

Date of next meeting – 12th April 2023 at 1800.

**Meeting closed at 1832 with nothing further to discuss.**