# SCBF Directors Meeting

# 8th February 2023 at 1800

# Market House Conference Room

**Present**

Chris Bunyan, John Dally, Aileen Brown, John Parry, Alistair Christie-Henry, Colin Clark, Jim Milne, Kenny Pottinger, Robin Black, Angela Sutherland, David Cooper, James Garrick, and Neville Martin

**In Attendance**

Eleanor Gear, Administration Officer

**1. Apologies**

Karen Hannay, Alistair Laurenson, Jim Anderson and Jamie Macbeath.

**2. New declarations of interests**

None.

**3. New Directors/Observers**

None.

**4. Minutes of 11th January 2023**

Proposed by Alistair Christie-Henry, seconded by John Parry. Agreed.

**Matters Arising and not covered by the agenda**

James Garrick asked if IBP had rescheduled the meeting with Sandsting and Aithsting community council as part of the consultation. Eleanor is to email Eddy to confirm.

**5. Audit and Governance group**

Aileen updated that due to technical issues she hasn’t been able to progress with the internal audit but will arrange a date and time to go through the applications face-to-face with Eleanor. The SCBF documents have been reviewed and there are no amendments required or proposed. They can stand as they are. Eleanor will amend the review dates and republish the documents.

**6. Administration**

Nothing to Report.

**7. Financial Report**

**(a)** Report on 2022-23 income and expenditure - circulated

Report noted.

**8. Legal and Accountancy Advice**

Nothing to Report.

**9. Viking Energy**

**(a)** Management of Main funds – report circulated

The report circulated on the management of the main funds was discussed. It was agreed to establish a new sub-group to consider the administrative and governance issues concerning the main funding.

**10. Business Plan Sub-Group**

The business Plan sub-Group reported on the consultation progress. The report was noted.

**11. AGS**

**(a)** Application Summary Report – circulated

Report noted.

**12. Shetland Aerogenerators Community Benefit Fund**

Nothing to Report.

**13**. **Other commercial renewable energy scheme**

Nothing to Report.

**14. Any other business**

Date of next meeting – 8th March 2023 at 1800. This meeting will be held in Market House but can be joined remotely via Zoom.

**Meeting closed at 1830 with nothing further to discuss.**