# SCBF Directors Meeting

# 14th June 2023 at 1800

# Market House Conference Room

**Present**

Chris Bunyan, Alistair Laurenson, Jim Anderson, David Cooper, Jamie Macbeath, Colin Clark, Alistair Christie-Henry, John Parry, Angela Sutherland and Neville Martin.

**In Attendance**

Eleanor Gear, Administration Officer

**1. Apologies**

John Dally, Kenny Pottinger, James Garrick and Karen Hannay

**2. New declarations of interests**

None

**3. New Directors/Observers**

None

**4. Minutes of 10th May 2023**

Proposed by Jim Anderson, seconded by Alistair Laurenson. Agreed.

**Matters Arising and not covered by the agenda**

None

**5. Audit and Governance group**

The group haven’t yet arranged a meeting due to annual leave and other commitments however, a date is to be confirmed soon.

**6. Administration**

Officers conducted an annual review with the Administration Officer which was positive in its outcomes. The current contract expires on the 30th of June 2023 and a revised two-year contract has now been signed. It reflects the additional responsibilities associated with the role and the pay-scale has also been revised in line with SIC pay bands.

John Parry queried why the contract was for two years when there is an awareness that the work of SCBF is likely to change next year when the main fund begins. CB responded that the contract has been reviewed with an awareness of forthcoming changes.

**7. Financial Report**

**(a)** Report on 2023-24 income and expenditure - circulated

Report noted.

**8. Legal and Accountancy Advice**

Nothing to report.

**9. Viking Energy**

In the relatively near future, CB and Lindsay Dougan (SSE Renewables) are hoping SSE lawyers will produce a first draft of the new agreement between SCBF and SSE.

**(a)** Fund Management Group – draft report circulated

The draft report was circulated and discussed.

**10. Business Plan Sub-Group**

The Business Plan Sub-Group reported on their progress.

**11. AGS**

**(a)** Application Summary Report – circulated

Report noted.

**12. Shetland Aerogenerators Community Benefit Fund**

Nothing to Report.

**13**. **Other commercial renewable energy scheme**

Nothing to Report.

**14. Any other business**

Date of next meeting – 12th July 2023 at 1800

**Meeting closed at 1950 with nothing further to discuss.**